



Monday 24<sup>th</sup> January 2022

Dear Parent/Carer,

## PARENT GOVERNOR ELECTION – LOCAL GOVERNING BODY OF MULBERRY UTC

I am writing to you to invite you to stand for election as a parent governor for the Local Governing Body of Mulberry UTC, or nominate another parent to do so. In our school we have provision for two parent governors and there are currently two vacancies.

The Local Governing Body along with the Mulberry Schools Trust Board and with the Principal, has overall responsibility for the running of the school. The Local Governing Body has the following three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the Principal accountable for the educational performance of the school and its pupils.
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the Local Governing Body's work. However, we would particularly welcome nominations from parents with skills related to finance, HR, project management, education, community relations and premises. Training is available for all governors and the Local Governing Body has an expectation that those new to being a governor attend induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than Monday 7<sup>th</sup> February 2022. You may also include a short personal statement to support your nomination, which should be no longer than 250 words and a passport photograph (optional). Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than two the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents on Monday 21<sup>st</sup> February 2022 together with details of the ballot procedure. Every parent will be able to vote.

We hope that you will think about becoming a parent governor. If you would like more information please do not hesitate to contact me at [info@mulberryutc.org](mailto:info@mulberryutc.org).

Yours sincerely,

Returning Officer

**NOMINATION FORM**

**Election of Parent Governor**

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of person nominated: \_\_\_\_\_

Signature of proposer (if different to nominee): \_\_\_\_\_

Name and address in BLOCK letters of proposer (if different to nominee):

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Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor.

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the Articles of Association.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Completed nomination forms must be returned to the school by Monday 7<sup>th</sup> February 2022.**

## **Qualifications and Disqualifications to Serve as a School Governor**

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

No person who is a Local Authority Associated Person is eligible to be appointed to the office of governor unless his/her appointment to such office is authorised by the local authority to which he/she is associated.

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Act 1986
  - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody
- is included in the list of people considered by the Secretary of State as unsuitable to work with children
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002
- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor
- has received a prison sentence of 2 ½ years or more in the 20 years becoming a governor
- has at any time received a prison sentence of 5 years or more
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor
- has refused a request by the clerk to governing body to make an application under section 113B of the Police Act 1997 for the criminal records certificate
- has been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months