



Dear Parent/carers,

**FAO: those eligible for Free School Meals**

We are required by the Department for Education to hold on file evidence to support your child's free school meal status.

This can consist of the following:

A letter dated within the last 12 months from the Local Authority confirming eligibility for free school meals

Or

Evidence which meets the eligibility criteria:

In order to have access to Free School Meals you must be receiving a benefit below:

- Income Support
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- National Asylum Seekers Support
- Guarantee Element of Pension Support
- Child Tax Credit with No element of Working Tax Credit, and a household income below £16,190 (as assessed by HMRC)
- Universal Credit with net earnings not exceeding £7,400pa

You can email it to [info@mulberryutc.org](mailto:info@mulberryutc.org) or drop it into our main reception and we will keep a copy.

To check your FSM Eligibility please use link below <https://www.gov.uk/apply-free-school-meals>

Best wishes,

Ms S Brian  
Acting Principal of Mulberry UTC