



Thursday 26th January 2023

Dear Parents/carers,

As you are aware, it is my responsibility that your child is fully supported at the UTC to ensure that they are given the best possible chance of success. I'm so delighted to write to you and inform you of how positively the term has started.

As the KS4 pastoral lead, I have been working closely with the Director of school improvement and the Assistant Principle of inclusion to uphold the standards and values of Mulberry UTC.

I believe that your involvement as a parent/carer plays a significant role in your child's academic journey, so I would like to use this opportunity to inform you of the expectations at the UTC, which we work together to ensure that all students uphold:

- Students are to arrive on time at 8:40 am in full correct uniform. The UTCs uniform is a White shirt, UTC tie, black blazer with the UTC logo and black school shoes (no trainers).
- Students are to take off their jackets as soon as they enter the premises and keep them off for the whole day whilst on site.
- Lanyards must always be worn inside the school premises.
- UTC has a Zero tolerance policy on mobile phones and electronic devices such as Air Pods. This means that your child is also not permitted to use their phones during break and lunch. If a student is seen with their phone, they will be expected to hand it over, which will be returned at the end of the school day. The Reoccurrence of this issue will result in further sanctions.
- Students are not allowed to leave the lesson unless given a permission note from their teachers.
- 100% attendance and 100% punctuality.
- Students will be expected to have the correct equipment for all their lessons throughout their day.
- Students to complete all work set by their teachers.
- Students to respect their peers and staff at the UTC.

Now that the UTC approach to raising attainment is fully implemented, I am confident than ever that your child will succeed in their academic endeavours.

Please do not hesitate to get in touch with me at any time; I always appreciate hearing your ideas for how we can work together.

Yours faithfully,

Mr Y Miah
Pastoral Lead for KS4