



Mulberry Provider Access Policy

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Version	Reviewed	Changes since last version
1	March 2018	<ul style="list-style-type: none"> There have been no changes to this policy
2	March 2019	<ul style="list-style-type: none"> No changes to this policy
3	November 2021	<ul style="list-style-type: none"> The name and contact details of the person responsible for provider access have been updated to reflect the new postholder. The list of 'Opportunities for Access' has been updated to reflect the current programme that is on offer for students.

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1. Aims

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 10 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 10 to 13 at Mulberry UTC are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Samera Khokhar, Events Marketing and Recruitment Manager.

Telephone: 0203 137 7024; Email: skhokhar@mulberryschoolstrust.org

Providers may also contact the school’s main office: info@mulberryutc.org.

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10	Assemblies and tutor group sessions about careers and employability skills	Networking event with providers and employers	Work experience preparation sessions Work experience
YEAR 11	Assemblies and tutor group sessions about careers and employability skills. Assembly on opportunities at Post-16 Post-16 Open Evening	Post-16 Open Evening Post-16 taster sessions Apprenticeships – support with applications	
YEAR 12	Assemblies and tutor group sessions about careers and employability skills. Higher education (HE) fair Post-18 assembly - apprenticeships	Visits to universities	Small group sessions: future education, training and employment options
YEAR 13	Assemblies and tutor group sessions about careers and employability skills. HE and higher apprenticeship applications	Assembly and small group opportunities - employability skills	

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

The school will make the theatre, classrooms or private meeting rooms available for discussions between the provider and students as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. The Director of Progress will be available to discuss this with providers ahead of any visit.

Providers are encouraged to send any promotional material which will be disseminated to students.

Prospectuses from FE and apprenticeship providers will be held in form rooms by tutors. Open Day flyers will also be distributed to form rooms as well as being displayed on a central noticeboard, and in central spaces such as the library and open plan areas. Literature on HE opportunities and apprenticeships is held in the library and made available to students there.

5. Links to other policies

Other policies which are relevant in relation to the provider access policy can be found on the school's website:

- Child Protection Policy
- Careers guidance Policy
- Curriculum Policy
- Accessibility Plan

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Sally Brian, Acting Principal of Mulberry UTC.

This policy will be reviewed by Sally Brian annually. At every review, the policy will be approved by the Local Governing Body.

This policy is published on the UTC's website to fulfil the school's statutory responsibility to publish the information it contains.