

Monday 8<sup>th</sup> December 2025

Dear Parent/Carer,

I am writing with details of our Year 11 and Year 13 Parents' Evening. This will take place from 3pm-7pm on Wednesday 17th December 2025.

You will have the opportunity during this event to meet with your child's teachers and to get an update on their current progress. Teachers will discuss the November mock exam results with you and your child's current predicted grades.

Teachers will see parents on the basis of appointments booked through the school's Edulink system. You should already have a log in for Edulink. Instructions for logging in and booking appointments are below:

### Accessing Edulink

- You can access Edulink by downloading the Edulink app on your phone, or by using any web browser to go to [edulink.mulberryutc.org](http://edulink.mulberryutc.org)
- To login, you will need your Edulink username and password, this will already have been sent to your email address. If you cannot find it, please email [info@mulberryutc.org](mailto:info@mulberryutc.org) and we will send it to you.

### Booking an appointment

- Once logged in, click on the Parents Evening button and select the Year 11 & 13 Parents Evening
- Each subject your child studies is listed along the top of the grid, to book a slot with the teacher, click your preferred time slot (listed down the left hand side). Slots shown with an X are unavailable.

Slots:	French ✓ Teacher: Roger Mcnamara Learner: Child 1 Demo	Mathematics ✓ Teacher: Ruth Hatchett Learner: Child 1 Demo	Physical Ed Teacher: Richard Davidson Learner: Child 1 Demo
23/01/2020			
17:00	BOOKED	X	X
17:10			

Please make sure you book your appointments in advance as priority will be given to parents with pre-booked appointments. Teachers will only see parents without appointments if a slot happens to be available on the evening. We very much look forward to seeing you on 17th December.

Yours sincerely,



Ms Julia Kibela  
Acting Vice Principal